

No 3 Wing
Australian Air Force Cadets

Wing Camp/Course Declaration

The Australian Air Force Cadets (AAFC) is responsible for providing a safe environment for all its members. Additionally, No 3 Wing Australian Air Force Cadets (3WGAAFC) is committed to ensuring that all cadets attending camps/courses are not disadvantaged in successful completion of the camp/course in line with the Manual of Ground Training (MoGT).

In order to achieve this, it is a mandatory requirement to provide a declaration stating any pre-existing medical/psychological conditions, medications, or learning difficulties that may affect the successful completion of the camp/course, so that these can be identified and managed accordingly.

Commanding Officers (COs) are also required to endorse all nominations for 3WGAAFC camps/courses to certify the suitability of candidates to attend the camp/course, and are to provide a suitability narrative for promotion course applicants.

This form is to be completed by all 3WGAAFC camp/course applicants. Forms are to be completed in blue or black pen and must be received by Staff Officer Training (SOT) 3WGAAFC no later than the advertised closing date for endorsements to be completed for the course (or if no date has been advertised, by the closing date for nominations listed on CadetOne).

Section 1 – cadet and camp/course details

Service Number	Rank	Initial(s)	Surname	Home Squadron

Camp/Course Title	Location	From Date	To Date

Section 2 – medical declaration

Where a medical condition, allergy, or other condition exists; an Action Management Plan (AMP) must be provided to activity directing staff. The AMP is mandated for all members whose medical conditions may cause a risk to their health or worsening of their condition. Examples of identified conditions are (note, this is not an exhaustive list):

Allergies	Attention Deficit Hyperactivity Disorder (ADHD)	Migraine
Anxiety	Autism	Recent/Ongoing Injury/Wound
Arthritis	Crohn's Disease	Sleep Apnoea
Asperger's Syndrome	Depression	Spina Bifida
Asthma	Epilepsy	Spondylocostal Dysostosis
Attention Deficit Disorder (ADD)	Diabetes	Thyroid Condition

Select one of the following:

- The above named cadet has no known medical condition, and does not take medication, which could affect their ability to successfully complete the duration of the camp/course identified above. **(Proceed to Section 3)**
- The above named cadet has a medical condition, or takes medication, which staff should be made aware of, but does not require an AMP. **(Provide further details below, attach further detail as required)**
- The above named cadet has a medical condition or allergy which requires an AMP. **(Provide further details below and attach AMP)**

Condition/s: _____

Medication: _____

Dosage/
requirement: _____

Side effects: _____

Condition
triggers and
management
strategies: _____

Section 3 – learning difficulties

Where a learning difficulty exists requiring additional assistance from camp/course directing staff, details of the condition and what assistance is required. Examples of learning difficulties are (note, this is not an exhaustive list):

Auditory Processing Disorder
Dyscalculia

Dysgraphia
Dyslexia
Language Processing Disorder

Non-Verbal Learning Disabilities
Visual Perceptual/Visual Motor Deficit

Select one of the following:

- The above named cadet has no known learning difficulties. **(Proceed to Section 4)**
- The above named cadet has a learning difficulty which staff should be made aware of. **(Provide details below, attach further detail as required)**

Condition/s: _____

Assistance Required: _____

Section 4 – parent / legal guardian certification (or cadet if aged 18+)

I, being a parent / legal guardian of the cadet named above, or being the cadet if aged 18+, certify that the above named cadet has read and understood the requirements of AAFC Courses as per MoGT, and that the above information is true and correct.

Full name of parent / legal guardian (please print)	Signature	Date

Section 5 –Commanding Officer’s certification (This must be signed off in addition to the activity endorsement in CadetOne)

I, being the CO of the cadet named above:

- Endorse this cadet for 3WGAAFC camp/course attendance, and have provided a promotion course suitability narrative (as required).
- Certify that this cadet understands the requirements and meets all prerequisites of the camp/course as detailed in MoGT.
- Certify that this cadet is physically and mentally fit, or their medical conditions are able to be managed such that successful completion of the course is likely.
- Certify that this cadet has not had any significant disciplinary breaches OR Any significant disciplinary breaches are detailed below

Details of any significant disciplinary breaches, further justifying comments, and promotion course suitability narrative (attach further detail as required):

Rank	Name	Signature	Date

Section 6 – to be completed by the Staff Officer Training or delegate		
Date received	C1 Unit Endorsed (Y/N)	C1 Accepted (Y/N)